

STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

I. PURPOSE:

- A. To establish the position of student representative to the School Board. The student representative is not a member of the School Board, but serves in a nonvoting, advisory capacity, representing the interests of the students of the Albemarle County Public Schools (“ACPS”), as authorized by the Code of Virginia, § 22.1-86.1.
- B. To establish a direct link between ACPS students and the elected body that governs them. This relationship will enable the student body to have input into the policies and direction of the ACPS.
- C. To provide opportunities for students to serve their community and gain a more thorough understanding of county and school governance and its role in creating an effective learning environment for every ACPS student.

II. SELECTION PROCESS:

- A. Four (4) student representatives shall be selected by the School Board during the month of _____ each for a three (3) month term beginning on July 1, October 1, January 1, and April 1, respectively. Only students who are then in grades 10 and 11 may serve in the term commencing on April 1.
- B. The student representative shall serve not more than a single three (3) month term.
- C. On or before May 1, the Principal of each high school shall provide the Superintendent with four (4) student candidates who are currently in grades 10 and 11 to be considered for the position. If any student whose candidacy is advanced by a Principal does not wish to be considered, the Principal shall replace that student with another candidate.

The Superintendent shall select eight (8) of the candidates and submit their applications to the School Board on or before May 15, for further consideration by the School Board. The Board Chair and Vice Chair (or designees) may conduct in-person interviews with the eight (8) candidates as part of the selection process.

During the first meeting in June, the School Board shall select the four (4) student representatives who shall each serve consecutive three (3) month terms, the first commencing on July 1 as provided in Subsection (A) above.

III. ROLE:

Each student representative shall:

- A. Be a resident of Albemarle County and a student in the ACPS.

- B. Be selected in accordance with the process described in Section (II)(C) above.
- C. Be chosen based on evidence of exemplary character, high personal standards of conduct, adherence to school policies and regulations, and interest in School Board governance.
- D. Be known as the student representative to the School Board and not as a member of the School Board.
- E. Serve as a liaison with all ACPS high schools by visiting the high schools, meeting with the officers of each high school's SAC regarding issues of importance to them, and presenting their positions on issues at School Board meetings and as part of the report described in Subsection (G) below.
- F. Attend regularly scheduled School Board meetings during the student representative's three (3) month term.
- G. Receive materials provided to School Board members, with the exception of materials relating to individual students, individual employees, and other confidential matters exempt from disclosure by law.
- H. Present a report approximately three (3) minutes in length on behalf of all students in the ACPS at each School Board meeting.
- I. Receive services and support from the School Board office and staff members, with the prior approval of the School Board Chair.
- J. Be reimbursed for all expenses incurred while on School Board business, with the prior approval of the School Board Chair.
- K. Attend and be compensated for participation in all public meetings with compensation not to exceed fifty (\$50) dollars per day; provided, however, that the student representative shall not attend closed meetings convened pursuant to Virginia Code Section 2.2-3711.
- L. Sit with School Board members at the School Board table or dais.
- M. Participate in School Board discussions.
- N. Be eligible to propose resolutions for consideration. The introduction of motions and formal resolutions, however, is restricted to members of the School Board.
- O. Following the School Board vote on any matter, be eligible to state how the student representative would have voted had the student representative been eligible to do so.

- P. Observe the same School Board protocols and rules of order and decorum as School Board members.
- Q. Be able to drive, arrange transportation, or be amenable to arrangements made in cooperation with ACPS services to School Board meetings.
- R. Confirm that the student representative has not been convicted of a criminal offense (other than minor traffic violations).

IV. OTHER:

The Chair of the School Board, with the assistance of the Clerk of the School Board, shall serve as mentor to the student representative.

Adopted:

Legal reference: Code of Virginia, § 22.1-86.1

**ALBEMARLE COUNTY SCHOOL BOARD
STUDENT REPRESENTATIVE APPLICATION**

Date: _____

Name (Last): _____ (First) _____ (M.I.) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Year of Graduation: _____

Email Address: _____

Date of Birth: _____ Place of Birth: _____

How long have you lived in Albemarle County? _____

Have you ever served Albemarle County in any capacity? (Yes/No) _____

If yes, please explain:

(Please attach additional page if needed to complete answer.)

What are your top three goals if selected for this position?

1. _____

2. _____

3. _____

Why are you interested in this position?

(Please attach additional page if needed to complete your answer.)

Please attach your resume including work experience, schools attended, extracurricular activities, and volunteer/community activities.

Attendance Requirements: Appointees are required to attend all of the regular School Board meetings during the three months in which the appointee is serving. However, absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled or unforeseen school trips, and emergency work assignments only.

Time Commitment: Approximately 6-12 hours per month are required for attendance at regular School Board meetings and work sessions, plus student outreach. Additional time will be required to review materials in preparation for School Board meetings.