

County Student Advisory Council (C.S.A.C.)

Constitution and Bylaw, adopted January, 2011

Article I

The name of this organization shall be the County Student Advisory Council (C.S.A.C.) of Albemarle County, Virginia.

Article II

The purpose of this organization shall be: to represent the opinions of students in an advisory capacity to the Albemarle County School Board; to better share and exchange ideas and solutions to common problems amongst the schools; to work to better the Albemarle County School System, and the surrounding community.

Article III

The membership requirements of the Council shall be defined as:

1. A student of one of Albemarle County's public high schools (Albemarle, CATEC, Monticello, Murray or Western Albemarle)
2. Each school shall have two representatives from each grade from within their individual school--a total of 8 representatives from each school.

- a. Each school is responsible for determining any additional requirements when selecting their representatives. Schools are also free to select their representatives via any manner they see fit.

- b. Once a student has been chosen as a representative for their school, they may hold that position as long as they remain a student of an Albemarle County public high school.
 - i. Representatives of the Council may be removed from their position if they are found to have violated Albemarle County laws, or policies mandated by the Albemarle County Public School System. Such removals will be decided by the faculty sponsor from that representative's school. Representatives may also be removed if they fail to attend a set quota of Council meetings.

 - ii. The set quota will be defined by the first four meetings of the year. If the representative does not attend two of the first four meetings, without giving a sensible reason, the member will be asked to step down from their position in order for someone more suitable to take their place.

Article IV

The Council shall be led by the smaller body of students from within the Council, to be called the Executive Council.

1. The Executive Council shall be comprised of two representatives from all of the schools represented by the Council as a whole.

- a. Of those two representatives, only one is allowed to be a senior.

2. The duties of the Executive Council shall be: setting the agenda for each meeting; leading the discussions held at meetings; organizing and coordinating events and activities sponsored by the C.S.A.C.; representing the opinions of the Council to the Albemarle County School Board; making executive decisions in regards to the direction of the Council.

3. The selection of members for the Executive Council shall be reliant on the individual schools.

4. The selections for the following session's Executive Council shall be decided before the end of the school year.

5. Once a member of the Council is selected to serve upon the Executive Council, then he or she shall hold that position as long as they are a member of an Albemarle County public high school.

6. The Executive Council shall not exclude or discount the opinions of the other members of the Council, but rather shall work to forge better relationships amongst members, while providing leadership and facilitating better communication for the Council.

Article V

The Council shall work in conjunction with, and be sponsored by, members of Albemarle County public school's faculty.

1. Each school represented by the Council shall have one faculty sponsor, who must work at the school that they would help to represent.
 - a. Faculty sponsors serve as advisors to the members of the Council, and may participate in the Council's discussions.
 - b. Faculty sponsors may attend the Council's meetings, but are not required to.

2. The Council shall also work in conjunction with a member from the Albemarle County Public School System, outside of the school system's individual schools.

a. Such an advisor shall serve as a liaison to the Council.

b. Such an advisor shall represent the overarching public school system rather than individual schools.

c. Such an advisor shall help to create better connection and communication between the Council and the Albemarle County School Board.

d. Such an advisor shall aid the Council when approaching matters that concern the policies, or details therein, of the Albemarle County Public School System.

- e. Such an advisor is encouraged, though not required, to attend the Council's meetings.
3. At least one advisor--either from an individual school or the School System as a whole--is required to be present at each of the Council's meetings.

Article VI

If a member of the Council is removed before his or her tenure with the Council is complete, then an emergency selection will take place in which the faculty sponsor from the offending member's school will select a new representative to take the offending member's place. That new member is then subject to the stipulations set forth by Article IV.

If a member of the Executive Council is removed before his or her tenure with the Council is complete, then a new member of the Executive Council shall be chosen by the remaining members from the offending member's school, and he or she shall then be subject to the stipulations put forth in Article III, along with Article IV.

Article VII

Meetings shall be held at all of the schools represented by the Council, and the order of these meetings shall go as follows: Albemarle High School, CATEC, Monticello High School, Murray High School, and Western Albemarle High School. This order shall then be repeated the following school year, starting from the beginning.

Article IX

Amendments to this Constitution may be made with a two-thirds majority of the entire Council.