

An Organizational Meeting of the Albemarle County School Board was held on January 10, 2019 at 6:30 p.m., Lane Auditorium, County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

**PRESENT:** Mr. Stephen Koleszar; Mr. David Oberg; Mr. Graham Paige; Mr. Jonathan Alcaro; Ms. Katrina Callsen; Dr. Kate Acuff; and Mr. Jason Buyaki.

**ABSENT:** None.

**STAFF PRESENT:** Dr. Matthew Haas, Superintendent; Ms. Debbie Collins, Deputy Superintendent; Dr. Clare Keiser, Assistant Superintendent; Dr. Bernard Hairston, Assistant Superintendent; Ms. Rosalyn Schmitt, Chief Operating Officer; Dr. Patrick McLaughlin, Strategic Planning Officer; Ms. Sheila Hoopman, Project Manager; Ms. Lindsey Snoddy, Assistant Director of Building Services; Mr. Jeff Prillaman, Student Center Designer; Mr. Ross Holden, School Board Counsel; and Mrs. Jennifer Johnston, Clerk.

**Agenda Item No. 1.1. Closed Meeting.**

At 6:00 p.m., Dr. Acuff, chair, called the meeting to order.

At 6:00 p.m., Mr. Alcaro offered a **motion** and that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 3 for discussion and consideration of the acquisition of real property for a public purpose; and subsection 7 for consultation with legal counsel regarding litigation against the School Board. Mr. Oberg **seconded** the motion, **and the motion passed.**

**Agenda Item No. 1.2. Closed Meeting Certification.**

At 6:30 p.m., Mr. Alcaro offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Buyaki **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

**AYES:** Mr. Alcaro, Mr. Oberg, Dr. Acuff, Mr. Koleszar, Mr. Buyaki, Ms. Callsen, and Mr. Paige.

**NAYS:** None.

**Motion carried by a 7:0 vote.**

The Board recessed from 6:09 p.m. until 6:30 p.m.

**Agenda Item No. 1.3. Call to Order**

At 6:30 p.m., Dr. Acuff called the Albemarle County School Board to back to order.

**Agenda Item No. 1.4. Pledge of Allegiance**

**Agenda Item No. 1.5. Moment of Silence**

**Agenda Item No. 1.6. Organizational Meeting – Election of Officers.**

Dr. Acuff opened nominations for Board Chair. She then **nominated** Mr. Alcaro.

Hearing no further nominations, nominations were closed.

**The nomination carried with Mr. Buyaki abstaining.**

Mr. Alcaro then opened nominations for vice-chair.

Mr. Oberg **nominated** Mr. Paige for vice-chair.

**Hearing no further nominations, the nomination for vice-chair passed unanimously.**

Mr. Koleszar offered a **motion** to appoint Jennifer Johnston as Clerk to the School Board. Mr. Buyaki **seconded** the motion, **and the motion passed.**

**Agenda Item No. 1.5. Establishment of Meeting Time, Date and Place.**

Mr. Koleszar suggested that the Board add a third meeting in June, so there would be two regular meetings and then the retreat. Dr. Acuff and Ms. Callsen said that if the Board added another meeting they would like them scheduled during the first part of June.

Mr. Koleszar offered a **motion** that to approve the meeting calendar with the addition of a meeting on June 20 if necessary. Mr. Buyaki **seconded** the motion, **and the motion passed.**

Mr. Koleszar said that it is important to schedule a retreat now rather than wait to schedule it.

Dr. Acuff said that she would prefer to move the date to earlier in the month rather than June 20. Ms. Callsen agreed and suggested either May 30<sup>th</sup> or June 6<sup>th</sup> as potential dates.

Mr. Koleszar offered a **motion** that the meeting that was scheduled for June 20 be moved to May 30<sup>th</sup>. Dr. Acuff **seconded** the motion, **and the motion passed with Mr. Buyaki abstaining.**

**Agenda Item No. 1.6. Appointments to PREP and CATEC Boards/Appointments to Other Boards and Committees.**

Mr. Oberg said that he would be happy to step down from serving on the CATEC Board if another Board member wanted the opportunity to serve.

Mr. Oberg **nominated** Dr. Acuff to serve on the CATEC Board for the remainder of his term. **The nomination passed.**

Mr. Oberg **nominated** Ms. Callsen to serve on a three-year term on the CATEC Board. **The nomination passed.**

Mr. Buyaki **nominated** Mr. Paige to serve as the representative on the PREP Board and Mr. Oberg to serve as the alternate on the PREP Board. **The nominations passed.**

Mr. Buyaki **nominated** Mr. Koleszar to serve on the Audit Committee. **The nomination passed.**

Mr. Oberg **nominated** Mr. Alcaro and Dr. Acuff to serve on the CIP Oversight Committee. Mr. Koleszar **seconded** the nomination, **and the nomination passed.**

The Board decided not to appoint anyone to the Communications Committee at this time.

Mr. Buyaki **nominated** Mr. Alcaro and Ms. Callsen to serve on the Legislative Committee. Mr. Paige **seconded** the nomination, **and the nominations passed.**

Mr. Koleszar offered a **motion** for Mr. Paige to serve as the representative on the Public Education Foundation. Dr. Acuff **seconded** the nomination, **and the nomination passed.**

Dr. Acuff **nominated** Mr. Oberg, Mr. Buyaki, and Mr. Paige to serve on the School Board Discipline Committee. Mr. Koleszar **seconded** the nomination, **and the nominations passed.**

Mr. Oberg **nominated** Mr. Koleszar to serve as the representative to the Thomas Jefferson Adult Education Program. Mr. Buyaki **seconded** the nomination, **and the nomination passed.**

#### **Agenda Item No. 2.1. Approval of the Agenda.**

Mr. Buyaki offered a **motion** to approve the agenda. Mr. Paige **seconded** the motion, **and the motion passed.**

#### **Agenda Item No. 3.1. Consent Agenda**

- 3.1 Approval of Consent Agenda
- 3.2 Minutes
- 3.3 Exemption from Compulsory Attendance
- 3.4 Religious Exemption
- 3.5 Religious Exemption
- 3.6 Religious Exemption
- 3.7 Personnel Action
- 3.8 For Action: Policy Reviews and Revisions: Personnel
- 3.9 For Information: Policy Reviews and Revisions
- 3.10 Superintendents Designee to Attend Board Meetings in His Absence

Mr. Buyaki offered a **motion** to approve the consent agenda. Mr. Oberg **seconded** the motion, **and the motion passed.**

#### **Agenda Item No. 4.1. Items Pulled from the Consent Agenda. None.**

#### **Agenda Item No. 5.1. Announcements.**

Dr. Haas thanked Dr. Acuff for her leadership while serving as the Chair of the School Board for the last two years.

Dr. Haas congratulated Mr. Holden, School Board Legal Counsel, for officially being sworn in yesterday as a member of the Virginia State Bar.

Dr. Haas said that yesterday and today he spent time with teachers at Western Albemarle and Monticello High Schools to have a conversation about weighted grades. We looked at student performance data and snapshots of student's course choices over time. He appreciated teachers attending these meetings because we need their professional expertise to continue to improve our students learning experiences from the ground up.

Dr. Haas said that today current Freshman Seminar teachers were in professional development having conversations about what is going well and what needs to improve in the course.

Dr. Haas said that he would encourage everyone to attend the Ben Hair Swim and Dive Meet at the UVA Fitness & Aquatic Center. He was at the meet on Tuesday night and it included swift competition with swimmers from all the public and private high schools in Charlottesville and Albemarle. These kids are amazingly athletic due to the grueling work out routines they sustain throughout the week.

Dr. Haas said that he will be presenting the FY2019-20 Superintendent's Funding Request to the Board next Thursday night at 6:30. The title of the Funding proposal is Albemarle Rising.

Dr. Hairston provided the Board with an update on the anti-racism policy.

Mr. Koleszar said that he has decided not to run for re-election after serving 24 years.

**Agenda Item No. 5.2. Spotlight on Education.**

Mr. Paige said that we recently issued a news announcement for tonight's meeting, making the point that we would like to make it more convenient to hear from our students at our business meetings. Just in the past year, we heard from students who were passionate about expanding mental health services in our high schools and of course, we are reviewing the excellent work of students in the drafting of an anti-racism policy. Tonight, we're going to hear from a student on how to accomplish several of our strategic objectives, including engaging every student, improving opportunity and achievement and creating and expanding partnerships. Internships are an important pathway for meeting these objectives as well as our strategic priority to ensure that students identify and develop personal interests.

Here's an example of what an internship program might look like:

- Working with the UVA Burn Center,
- the surgical suite at the UVA Hand Center or
- the surgery center at UVA's Orthopedic Clinic
- Service in the Emergency Room
- Experience with Pegasus, the medivac helicopter
- Volunteering with an EMT rescue squad
- Participating in seminars at a Plastic Surgery Research Lab

That's quite a list of opportunities and it represents the learning experiences of just ONE student in our Health & Medical Sciences Academy. Now in its seventh year, the Academy has become the leader in our school division in providing students with internship opportunities, more than 350 so far. It is a model for how we can provide as many as 1,000 internships a year for high school students. Think about how powerful that would be for students and for our community. Katina Dudley, the Director of our Health & Medical Sciences Academy, has been the organizational force behind the Academy's impressive number of internships and I'd like to ask her to tell us a little bit about her amazing success. William Lee, the student whose list of internships I just described, is also with us tonight. William, we would like to hear from you as well, about your experiences and what they have meant to you in developing your career interests.

Dr. Acuff said that we are requiring our Juniors and Seniors to do internships or community based projects. Do you have any advice? Mr. Lee said he thinks that students need to make the initial contact but the school is there to help with the initial contacts.

Mr. Alcaro asked Mr. Lee what his plans for the future were.

**Agenda Item No. 6.1. Public Comment.**

Ms. Lara Harrison is a parent. She encouraged the Board to ban confederate imagery in Albemarle County Public Schools.

Ms. Aubrey Israel Hampton lives in the Rio Magisterial District. During several school board meetings that we have attended issues have always been raised with any speaker during public comment who names a board member. She said that addressing individual board members is not disruptive. She then quoted material from County Attorney Greg Kamptner about the first amendment.

Ms. Andrea Massey lives in the City of Charlottesville. She spoke about the anti-racism policy. She asked that the Board ban confederate imagery in Albemarle County Public Schools.

**Agenda Item No. 7.1. School Board/Superintendent Business.**

Dr. Haas invited Mr. Jimmy Hollins ((Burley High School class of 1965) and Mr. Donald Byers (Burley High School class of 1959) to come up to the podium. Mr. Hollins, Mr. Byers and Mr. Holden have had a few

conversations about making J.P. Burley a designated Virginia Historic Landmark by the Virginia Department of Historic Resources. This action requires Board approval. Mr. Hollins provided the Board with some history of the all black high school from 1951-1967. The black high school replaced three high schools - Jefferson High School, Albemarle Training School, and Esmont High School. In the state of Virginia there were 115 original black high schools and there are only 3 left. He feels that we should keep the history of this school preserved and make it a historic landmark. He then introduced Jeff Warner, former the city and historic design planner who can answer any questions. He said that a preliminary information form was submitted to DHR and the staff gave it very high rating as a possible historic district. He took this to the DHR board concerning the school and it was considered historic with its structure, no regulatory change just to be on a national registry landmark.

Dr. Haas said that this item will be on the next consent agenda for approval.

Mr. Koleszar said that he would like this item on the regular agenda rather than the consent agenda.

**Agenda Item No. 8.1. FY 2017/18 Comprehensive Annual Financial Plan (CAFR).**

Ms. Schmitt introduced Mr. Josh Roller of Robinson, Farmer, Cox Associates-Auditing Firm. Mr. Roller then provided for the Board's consideration the FY2017/18 Comprehensive Annual Financial Plan. Albemarle County operates under the County Executive form of government, one of two such counties in the Commonwealth. With this particular form of government, the School Division is considered a component unit of the overall County. Therefore, each year a single audit is completed that encompasses the financials of all aspects of County operations, including our School Division. Our auditor will present the completed CAFR and provide some highlights of the document and the overall financial condition of the entire organization. A report was given to the board concerning GASB 68 in detailed and outlined in the Department of Finance Report.

The Board did not have any questions on this agenda item.

**Agenda Item No. 8.2. Break.**

There was a break from 7:56 p.m. until 8:05 p.m.

Dr. Haas took a moment when the Board returned from break to introduce two students, Tyler Chidester and Samuel Peyton, who are working on their Eagle Scout designations.

**Agenda Item No. 8.3. Results of Middle School Career Cluster Survey.**

Mr. Prillaman provided for the Board's consideration the results of the middle school career cluster survey. Middle school students recently completed a survey indicating the degree to which they are interested in each of the sixteen career clusters identified by the Virginia Department of Education. Results from that survey were shared with the board and would be used as a data source as division staff plans for the continuation of the high school center program. There are sixteen career clusters identified by VDOE and aligned based on skills. How do we take programs that interest our students and make better for a connection at ACPS. Not just for the center but at our High Schools. Students that have a progression with courses of health and medical science but let it help us make better programs at our high schools to make themes at our next specialty center.

Mr. Buyaki said that on a local radio show there was a farm program early Sunday morning and one of the large producers of produce in California is shifting its operation from manual to more robotic. Instead of diminishing the workforce, they are retraining the workforce to be able to program, fix, maintain, etc. the robots. As we put more robotics and automation in the workforce, we have to have people to work on the robotics or computers.

Ms. Callsen said that she is excited to see the possibility of bringing ROTC to the high school and excited for the interest in the military. It has so many possibilities to help students figure out what they want to do.

Mr. Koleszar said that we had a ROTC program for 6-8 years, and the Department of Defense cut it because we could not meet the enrollment quota for the program. We did not have transportation as we do now for academies and programs.

Dr. Acuff said that she is very interested in the survey information for the families, and asked what was the plan to share the results with families.

Mr. Koleszar said that he would like to see the Division think about a generic memorandum of understanding with the city that would allow students to go to each others high schools to take a course like ROTC or attend one of the specialty centers.

Mr. Koleszar asked if there would be value in putting the survey out to parents.

Mr. Paige asked in staff's trip to Hampton, how were they addressing the arts and technology.

#### **Agenda Item No. 8.4. 2016 Referendum Update.**

Ms. Hoopman and Ms. Schmitt provided for the Board's consideration an update on the 2016 Bond Referendum projects. In November 2016, Albemarle County voters approved a referendum to issue general obligation bonds to fund school construction projects. The four key projects were School Security Improvements, the Woodbrook Addition, Learning Space Modernization Program, and the Western Albemarle Science Lab Addition. Staff will provide an update on the overall budget of these package of projects. We are projecting that we will be under budget after everything is complete. Currently the Henley Security Addition and the Western Science Lab Addition are still under construction. There is also some modernization work planned this summer. Staff will present a recommendation for the remaining funds. \*Total Estimated Funds leftover from all projects\$1.2 Million.

Mr. Buyaki asked how many first grade classrooms are impacted.

Ms. Callsen asked if staff was certain that there are funds going to be left over from other projects.

Mr. Paige asked what work would be done at the spaces at Jack Jouett and Walton Middle schools.

Mr. Alcaro said that the benefit of using the money from the referendum is that it is "cheaper" with a lower interest rate.

Dr. Acuff asked again what the next step would be the number of classrooms and then the Board would need to ask the Board of Supervisors to earmark the funds for the projects.

#### **Agenda Item No. 8.5. Architectural Selection for High School Center #2.**

Ms. Snoddy provided for the Board's consideration a recommendation for the selection of an architect for High School Center #2. At the October 18, 2018 School Board meeting, the Board approved the Selection Committee for the High School Center project. The High School Center #2 is a facility that is a resource for the whole Division, strategically placed to provide access to interdisciplinary, project-based, specialized programming, and act as an interface between the school, community, and professional organizations that provide internships and community-based learning experiences.

Requests for Proposals (RFP) were issued and proposals received. In accordance with School Board Regulation FEA,"the School Board is to be notified of the top ranked firms, and authorization to begin negotiations with the top ranked firms is to be requested."

Accordingly, the following is a summary of the RFP process to date:

Ten firms responded to the RFP. A selection committee reviewed the proposals and selected four firms to interview. The committee interviewed the short-listed firms on January 7, 2019.

The FY19 Capital improvement program includes money to design the High School Center project through Design Development. The reasoning behind only approving through Design Development is so the Division can better understand the cost of the final solution and the availability of construction funding.

The recommended firm is Quinn Evans to proceed with negotiations.

Mr. Paige asked how often do minority firms apply for any work.

Ms. Callsen asked if we give any weight to local firms.

Mr. Koleszar noted that we use firms that we use often. We know their track record.

Mr. Alcaro asked what is the Board not asking about this recommendation.

Mr. Koleszar said that he is not sure that the Board needs to vote on this recommendation because there is not a site for the building. He suggested that the Board vote on the recommendation at the next meeting, which is a special meeting.

**Agenda Item No. 8.6. Revised FY 2019/20 Budget Calendar.**

Ms. Schmitt provided for the Board's consideration a revised FY2019/20 budget calendar. The primary changes to this calendar consist of updates to activities scheduled and completed in the Fall and the scheduling of the adoption of the School Board's Request to February 5 from the previously scheduled February 7.

Mr. Buyaki offered a **motion** to approve the revised FY2019/20 budget calendar. Mr. Koleszar **seconded** the motion, **and the motion passed.**

**Agenda Item No. 9.1. Other Business by Board Members/Superintendent.** None.

**Agenda Item No. 10.1. Closed Meeting.** None.

**Agenda Item No. 11.1. Certify Closed Meeting.** None.

**Agenda Item No. 12.1. Adjournment.**

At 8:48 p.m., hearing no objections, Mr. Alcaro adjourned the meeting of the Albemarle County School Board.

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Chairman

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Clerk